



RUSHMOOR BOROUGH COUNCIL

POLICY AND PROJECT ADVISORY BOARD

*at the Council Offices, Farnborough on
Tuesday, 5th June, 2018 at 7.00 pm*

To:

Cllr A.R. Newell (Chairman)

Cllr J.B. Canty
Cllr Sophia Choudhary
Cllr A.H. Crawford
Cllr P.I.C. Crerar
Cllr R.L.G. Dibbs
Cllr Mara Makunura
Cllr Marina Munro
Cllr M.J. Roberts
Cllr P.F. Rust
Cllr J.E. Woolley

Enquiries regarding this agenda should be referred to the Administrator, Justine Davie,
Democratic and Customer Services, Tel. (01252) 398832, Email.
justine.davie@rushmoor.gov.uk.

A G E N D A

1. APPOINTMENT OF VICE-CHAIRMEN – (Pages 1 - 2)

To appoint two Vice-Chairmen of the Advisory Board for the 2018/19 Municipal Year. A copy of the roles and responsibilities of the Chairman and Vice-Chairmen is attached.

2. ROLES AND RESPONSIBILITIES – (Pages 3 - 6)

To receive a presentation on the roles and responsibilities of the Advisory Board, and to consider and discuss the working arrangements. This will include:

- The role of the Progress Group
- Reporting arrangements
- Arrangements for working groups and task and finish groups

A copy of Article 9 of the Council's Constitution setting out the role of the Advisory Board and terms of reference is attached. A workflow diagram is also attached.

3. APPOINTMENTS –

(1) Progress Group –

To appoint the Members of the Progress Group on the basis of representation which includes the Chairman, the two Vice-Chairmen and two Labour Group representatives.

(2) Elections Group –

To confirm the Members of the Elections Group for the 2018/19 Municipal Year. The membership to include the Chairman or a Vice Chairman of the Advisory Board, the Cabinet Member with responsibility for electoral services, the Chairman of the Licensing and General Purposes Committee and representatives of the other Groups. The Group will be chaired by either the Chairman or one of the Vice-Chairmen of the Advisory Board.

(3) Local Plan Members Group –

To confirm the Members of the Local Plan Members Group for the 2018/19 Municipal Year. The membership to include the Chairman or a Vice Chairman of the Advisory Board, the Leader of the Council, the Cabinet Member with responsibility for strategic planning, the Chairman of the Development Management Committee and representatives of other groups (2 Labour; 1 Independent). The Group will be chaired by either the Chairman or one of the Vice-Chairmen of the Advisory Board.

(4) Aldershot Regeneration Group –

To confirm the Members of the Aldershot Regeneration Group for the 2018/19 Municipal Year. The membership to include the Chairman or a Vice Chairman of the Advisory Board, the Cabinet Member with responsibility for regeneration and four Members generally drawn from Aldershot wards (2 Con: 2 representatives of other groups). The Group will be chaired by either the Chairman or one of the Vice-Chairmen of the Advisory Board.

(5) Farnborough Regeneration Group –

To confirm the Members of the Farnborough Regeneration Group (formerly Farnborough Town Centre Working Group) for the 2018/19 Municipal Year, with the Membership to include the Chairman or a Vice-Chairman of the Advisory Board, the Cabinet Member with responsibility for regeneration and four Members generally drawn from Farnborough wards (2 Con: 2 representatives of other groups). The Group will be chaired by either the Chairman or one of the Vice-Chairmen of the Advisory Board.

(6) Proposed Groups to be Established –

To note that the following new groups have been proposed, and to endorse the development of terms of reference before they are established and the membership agreed.

- **Health, Wellbeing and Obesity Task and Finish Group –**

Following discussion on a notice of motion at 19th April 2018 Council meeting it was agreed that a Task and Finish Group would be established to examine the issues raised in more detail.

- **Leisure Contracts Task and Finish Group –**

The establishment of a Task and Finish Group was suggested by the Leisure and Youth Policy and Review Panel when the process for renewal of the leisure contracts starts.

- **Housing Strategy Task and Finish Group –**

Meeting housing and homeless needs is a key priority in the Council Plan and the Group will be key in developing a new Housing Strategy.

- **Local Housing Company Task and Finish Group –**

Setting up a housing company to provide new social and private rented homes in the Borough is a key priority in the Council Plan and the task and finish group will be key in supporting the establishment of a Local Housing Company.

- **Modernisation and Improvement Programme Task and Finish Group –**

The Cabinet has requested that a task and finish group is established to help shape projects and policies associated with the Rushmoor 2020 programme, particularly the Customer Experience Project.

4. DEVELOPING THE WORK PLAN –

To consider the way forward for developing the work plan for the year ahead.

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.
